

APPLICATION FOR SPONSORSHIP - POST SECONDARY EDUCATION

PLEASE FILL OUT THIS INFORMATION SHEET COMPLETELY AND ACCURATELY.
INCLUDE YOUR SIGNATURE!

NAME:		STATUS #: (10 digit number)	
ADDRESS:		PHONE: CELL: EMAIL:	
MARITAL STATUS: (Choose one)		COMMOM-LAW	
SINGLE <input type="checkbox"/>		SINGLE PARENT <input type="checkbox"/>	
MARRIED <input type="checkbox"/>		COMMOM-LAW <input type="checkbox"/>	
If single, will you be living with your parent(s) while attending school? YES <input type="checkbox"/> or NO <input type="checkbox"/>			
Will you be living in Residence while attending school? YES <input type="checkbox"/> or NO <input type="checkbox"/>			
GENDER: Male <input type="checkbox"/> Female <input type="checkbox"/>		DATE OF BIRTH [dd/mm/yyyy]: / /	
Highest Level of Education Completed to date:			
Name of School:		Year of Graduation:	
Name of School You Wish to Attend:			
Program of Study:		Field of Study:	
Program Start Date:		Program Completion Date:	
Do you consider yourself a student with a learning exceptionality? YES <input type="checkbox"/> or NO <input type="checkbox"/> If yes, you may be required to submit documentation upon request.			
ATTENTION: Please attach a copy of the following: Letter of Intent, Status Card, Letter of Acceptance, Transcripts, Prices for Tuition Fees and Textbooks, Full Program Description with diploma requirements.			
DEPENDANTS			
NAME OF MEMBER SPOUSE:		STATUS #: (10 digit number)	
DATE OF MARRIAGE or, if applicable common-law marriage: (Provide marriage certificate/and or Income Tax Statement)			
Any change in marital status, notification must be given to the Manager, Education Services.			
DEPENDANTS (Children Only) LIVING WITH YOU DURING <i>ACADEMIC YEAR</i> (if you are claiming dependent(s), as proof provide a photocopy of your child benefit statement)			
Name of Dependent Member Children:		Age:	Status# (10 digit number)
1.			
2.			
3.			
<i>Note: Providing false information and/or withholding pertinent information are acts of fraud. Fraud is a criminal offense.</i>			
The information provided on this form is true to the best of my knowledge at this time.			
Signature _____		Date _____	
CONFIDENTIAL WHEN COMPLETE			

TERMS AND CONDITIONS OF SPONSORSHIP

The Sponsored student must meet the Public Post-Secondary Institutions' passing requirements, in order to maintain their continued Sponsorship. This applies to full-time and part-time student status as approved.

This Sponsorship allows for:

- Canadian rates, based on Ministry approved Public Post-Secondary Education, for actual Tuition costs, including Student fees, paid directly to the Institution.
- Funding for Books & Supplies in the form of a Purchase Order to the campus Bookstore, not to exceed the amount estimated for the program, as provided in information from the Public Post-Secondary Institution upon application.
- Return Travel costs to campuses more than 100 Kilometers away from the student's usual place of residence, twice per year, by most economical means.
- An Allowance for Living Expenses for Full Time Students only, is released on the last business day of each month* in advance of each month of study in the Academic Year by Direct Deposit.
* The exception is April when allowances will not be released before the first business day of that month, due to our fiscal year-end.

Note: Release of this Allowance may be withheld at any time, without prior notice, for failure to comply with the conditions of this Sponsorship.

This Sponsorship does not allow for:

- Reimbursement for initial application fee to a Public Post-Secondary Institution or the cost of obtaining transcripts
- Reimbursement for photocopying, fines for overdue library books, or field trips
- Funds for the purchase of computers, cell phones, filing cabinets, typewriters, campus clothing and/or book bags, or any items not specifically required by the Program of Study
- This sponsorship does not allow for payment of bus passes, U-passes & parking passes.
- Blanket coverage of any or all debt you may incur during your course of study, which includes a lease for accommodations.

Withdrawal:

If extreme absenteeism and/or fraudulent actions cause you to withdraw from your studies, you will be held financially liable for the costs expended for your Post-Secondary Education by Education Services. As a result, you will be required to:

- Repay the total amount paid for Tuition for your program for your last Term of enrollment
- Repay any/all of Allowance for Living Expense amounts issued for the months affected

These conditions may not apply if you must withdraw for Medical Reasons. However, in this case, you will be required to provide a medical professional certified statement that confirms this claim.

Expectations:

This Sponsorship is a valuable and an increasingly rare award – and it should not be taken for granted. By agreeing to these Terms and Conditions, you are agreeing to respect our faith in your ability to succeed and to be respectful to your Public Post-Secondary Institution. By attending your classes regularly, being punctual, being prepared for your classes, by doing your assigned homework, handing in your assignments on time, being present for all your tests & exams, as required. To complete the Program of Study within the Public Post-Secondary Institution scheduled timeframe as approved by Education Services.

You must agree to keep Education Services informed as to **ANY** changes in your contact information, or in your personal life that may influence your studies, and to keep in regular contact with us so that we may assist you in getting any help that you may need. You are also expected to contribute to your own Post-Secondary Education by providing your own funds for the costs of moving to campus, such as rent deposit, utility hook-up, grocery staples, computer & accessories, etc.

Remember this application form must be completed on an annual basis.

I HAVE READ THESE TERMS AND CONDITIONS AND AGREE TO COMPLY WITH THEM IN ORDER TO BE ELIGIBLE FOR THIS SPONSORSHIP.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF WITNESS

DATE

This form shall be completed in duplicate; one copy is for the applicant, the other for *Education Services*.
Note: The actual application form will be printed & provided to you on legal size paper in a larger/different font.